



# Vale Park Preschool

## Medical conditions policy

Vale Park Preschool promotes the health, safety and wellbeing of all children enrolled in its preschool program. We aim to keep everyone safe at all times and in particular children with medical conditions. Reasonable steps will be taken to manage medical conditions and precaution will be taken to protect children from harm and hazards.

The preschool will follow practices in relation to the following the management of medical conditions, including asthma, diabetes or a diagnosis that a child is at risk of anaphylaxis

Follow the child's medical management plan in the event of an incident relating to the child's specific health care need, allergy or relevant medical condition

Inform all staff including volunteers at the service of practices in relation to managing those medical conditions

Develop a risk minimisation plan in consultation with the parents of the child

to ensure that the risks relating to the child's specific health care need, allergy or relevant medical condition are assessed and minimised

to ensure that practices and procedures in relation to consumption and service of food are developed and implemented

parents are notified of any known allergens that pose a risk to a child and strategies for minimising the risk are developed and implemented

all staff members (& volunteers) can identify the child and their health care plan and the location of the child's medication

record in the medications record that medication has been administered

the name of the child

parent authorisation signature

name of medication to be administered

the time and date the medication was administered

the time and date, or the circumstances under which the medication should be next administered

the dosage of the medication to be administered

the manner in which the medication is to be administered

Parents will

Provide a medical management plan for the child

Will communicate any changes to the medical management plan and risk minimisation plan for their child verbally and in writing as soon as it is known.

This policy will be shared with all staff and families of children with a health care need, allergy or other relevant medical condition, and available on the website and in the preschool policies folder.

This policy has been developed in consultation with the Governing Council, staff and families of the centre.

This policy will be reviewed and evaluated regularly and modified as required to ensure continued relevance for the centre.

The Governing Council endorsed this policy on:

Date, 12<sup>th</sup> March, 2014

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Chairperson

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Director